

**LOWELL CITY COUNCIL MINUTES
REGULAR COUNCIL MEETING
JANUARY 17, 2023**

INVOCATION: Council Member Steve Whitehead

PLEDGE OF ALLEGIANCE: Mayor Chris Moore

CALL TO ORDER OF REGULAR COUNCIL MEETING: The Regular Meeting of the Lowell City Council was called to order at 6:34pm.

ROLL CALL: Mayor Chris Moore asked City Clerk for a verbal roll call. Council Members present were Steve Whitehead, Eric Schein, Lisa DeGifford, Bill Adams, Bryant Sands, Kendell Stucki, Adrian Flores. Deputy Attorney Kieklak was present. A roster of all others in attendance is on file with these minutes.

CONSENT AGENDA ITEMS:

Lowell City Council Minutes Regular Meeting – December 20, 2022
Financial Statement – December 2022

Motion to approve the Consent Agenda.

Motion: Bill Adams

Second: Kendell Stucki

Vote Aye: B. Adams, DeGifford, Schein, Stucki, Whitehead, Flores, Sands

Vote Nay: None

Motion to approve the Consent Agenda approved.

PUBLIC FORUM: Open: 6:37PM Close: 6:37PM

WARD 2, POSITION 1 ALDERMEN INTERVIEWS.

Motion to move to Executive Session to Interview Aldermen Applicants.

Motion: Bill Adams

Second: Lisa DeGifford

Voice Vote Aye: Unanimous

Voice Vote Nay: None

Motion to Move to Executive Session to Interview Aldermen Applicants approved.

Executive Session Begins: 6:38pm **Ends:** 7:22pm All Council Members returned to their seats. **Roy Brunson was selected to be the alderman for Ward 2, Position 1.**

RE-APPOINTMENT – JAMES WALKER, LOWELL PLANNING COMMISSIONER.

Motion to approve James Walker - Planning Commissioner.

Motion: Eric Schein

Second: Steve Whitehead

Voice Vote Aye: Unanimous

Voice Vote Nay: None

Motion to approve James Walker - Planning Commissioner approved.

PROCEDURAL MOTION TO DISPENSE WITH THE RULE AND READ ALL ORDINANCES ONE TIME BY TITLE ONLY.

Motion to approve Procedural Motion as presented.

Motion: Eric Schein

Second: Steve Whitehead

Vote Aye: Flores, Schein, DeGifford, Whitehead, Stucki, Sands

Vote Nay: B. Adams

Motion to approve Procedural Motion as presented approved,

OLD BUSINESS: None

NEW BUSINESS:

1 – ORDINANCE – AMENDING THE MINIMUM STANDARD SPECIFICATIONS FOR STREETS IN THE CITY OF LOWELL IN ORDER TO INCREASE MINIMUM SLOPE REQUIREMENT WITHIN INTERSECTIONS.

Due to drainage issues, the City Council has determined that it is necessary to amend the Lowell Minimum Standard Specifications for Streets and increase the minimum slope requirement to 1% within intersections as set forth in Exhibit A in order to best protect and preserve the Street infrastructure of the City of Lowell.

Motion to approve Ordinance.

Motion: Eric Schein

Second: Steve Whitehead

Vote Aye: Schein, B. Adams, Bryant, Flores, Whitehead, Stucki, DeGifford

Vote Nay: None

Motion to approve Ordinance approved.

City Clerk read Ordinance one time by title only.

Ordinance Assigned No. 1114.

2 – RESOLUTION SETTING FORTH THE MEETING RULES OF THE CITY COUNCIL FOR THE CITY OF LOWELL, ARKANSAS.

The City Council is charged with setting the rules for its proceedings; and the City Council finds the rules set forth in this resolution will promote efficient, consistent, and fair City Council Meetings.

Bill Adams asked if the council meeting rules could be amended to include two or more council members could request putting item on agenda week before meeting.

Motion to amend city council meeting rules.

Motion: Bill Adams

Second: Adrian Flores

Vote Aye: B. Adams, Whitehead, Stucki, Flores

Vote Nay: Schein, Sands, DeGifford

Motion to amend city council meeting rules failed.

Motion to approve Resolution.

Motion: Bill Adams

Second: Kendell Stucki

Vote Aye: Schein, Bryant, Flores, Whitehead, Stucki, DeGifford, B. Adams

Vote Nay: None

Motion to approve Resolution approved.

Resolution is assigned No. 23-01.

3 – RESOLUTON REAPPOINTING MELANIE HOUSTON AS DEPUTY CLERK FOR THE CITY OF LOWELL UNTIL JANUARY 31, 2025.

City of Lowell City Council created the position of deputy clerk by ordinance and specified that the person serving as deputy clerk shall serve until January 31 of every odd year. Melanie Houston should be reappointed until January 31, 2025.

Motion to approve Resolution.

Motion: Steve Whitehead

Second: Lisa DeGifford

Voice Vote Aye: Unanimous

Voice Vote Nay: None

Motion to approve Resolution approved.

Resolution assigned No. 23-02.

ANNOUNCEMENTS / DISCUSSION:

Statement of Financial Interest Reports for 2022 are due in the City Clerk's office by January 31, 2023. Newly elected aldermen have already filled out 2022 reports and filed them in the City Clerk's office.

ADJOURNMENT: Entertain a motion to adjourn. **Motion:** Bill Adams. **Second:** Kendell Stucki. There being no objections, the meeting adjourned at 7:55pm.

ATTEST:


City Clerk/Elizabeth Estes



APPROVED:


Mayor/Chris Moore