

**LOWELL CITY COUNCIL MINUTES  
REGULAR COUNCIL MEETING  
JULY 20, 2021 - 6:30PM**

**INVOCATION:** Sgt. A. Pile

**PLEDGE OF ALLEGIANCE:** Mayor Chris Moore

**CALL TO ORDER OF REGULAR COUNCIL MEETING:** The Regular Meeting of the Lowell City Council was called to order at 6:44:pm by **Mayor Chris Moore** at the Lowell Council Chambers.

**ROLL CALL:** Mayor Chris Moore asked the City Clerk for a verbal roll call. Council Members present were Steve Whitehead, Eric Schein, Bethany Rosenbaum, Lisa DeGifford, Chasity Taylor. Bill Adams, Kendell Stucki, David Adams were absent. Deputy Attorney Kieklak was present, also. There was quorum. A roster of all others in attendance is on file with these minutes.

**CONSENT AGENDA:**

Lowell City Council Minutes Regular Meeting – June 15, 2021  
Financial Statement – June 2021

**Motion to approve the Consent Agenda.**

**Motion:** Bethany Rosenbaum

**Second:** Eric Schein

**Vote Aye:** Taylor, Rosenbaum, DeGifford, Schein, Whitehead

**Vote Nay:** None

**Motion to approve Consent Agenda approved.**

**PUBLIC FORUM:** Open: 6:45PM Close: 6:46PM

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**1. AN ORDINANCE ESTABLISHING THE MATURITY SCHEDULE FOR THE CITY OF LOWELL, ARKANSAS CAPITAL IMPROVEMENT REFUNDING AND CONSTRUCTION REVENUE BONDS, SERIES 2021; PRESCRIBING OTHER MATTERS RELATING THERETO; AND DECLARING AN EMERGENCY.**

The bonds were issued in the aggregate principal amount of \$6,000,000.00 for the purpose of refunding the City's Capital Improvement Refunding Revenue Bonds, Series 2010 and financing all or a portion of the costs of the acquisition, construction and equipping of sewer improvements and recreational improvements.

**Motion to suspend the rule and read the Ordinance one time by title only.**

**Motion:** Lisa DeGifford

**Second:** Eric Schein

**Vote Aye:** Schein, Taylor, Rosenbaum, DeGifford, Whitehead, Moore

**Vote Nay:** None

**Motion to suspend the rule and read the Ordinance one time by title only passed.**

**Motion to approve Ordinance as presented.**

**Motion:** Lisa DeGifford

**Second:** Eric Schein

**Vote Aye:** Schein, DeGifford, Rosenbaum, Taylor, Whitehead, Moore

**Vote Nay:** None

**City Clerk read the Ordinance one time by title only.**

**Motion to approve Ordinance passed.**

**Ordinance assigned No. 1082.**

**Motion to approve Emergency Clause.**

**Motion: Eric Schein**

**Second: Lisa DeGifford**

**Vote Aye: Schein, Taylor, Rosenbaum, DeGifford, Whitehead, Moore**

**Vote Nay: None**

**Motion to approve Emergency Clause passed.**

**2. RESOLUTION TO ADOPT AND APPROVE AMENDMENTS TO THE 2021 BUDGET REGARDING RECONCILIATION OF VARIOUS SPECIAL REVENUE FUNDS FOR THE CITY OF LOWELL.**

There is an immediate need to amend the 2021 budget in order to reconcile the actual expenditures and receipts with the 2021 budget predictions for the transfer of funds in the amount of \$19,000.00 out of the General Fund Reserves for the expenditure of professional services related to Crafron Tull assisting with the City's technology upgrade.

**Motion to approve Resolution as presented.**

**Motion: Eric Schein**

**Second: Lisa DeGifford**

**Vote Aye: Rosenbaum, Schein, DeGifford, Taylor, Whitehead**

**Vote Nay: None**

**Motion to approve Resolution as presented passed.**

**Resolution assigned No. 21-20.**

**3. RESOLUTION TO ADOPT AND APPROVE AMENDMENTS TO THE 2021 BUDGET REGARDING RECONCILIATION OF VARIOUS SPECIAL REVENUE FUNDS FOR THE CITY OF LOWELL, ARKANSAS.**

The City has determined there is an immediate need to amend the 2021 budget in order to reconcile the actual expenditures and receipts with the 2021 budget predictions for the transfer of funds in the amount of \$258,645.00 out of the Street Fund Reserves for the purchase of a street sweeper.

**Motion to approve Resolution as presented.**

**Motion: Lisa DeGifford**

**Second: Chasity Taylor**

**Vote Aye: Schein, Taylor, Rosenbaum, DeGifford, Whitehead**

**Vote Nay: None**

**Motion to approve Resolution as presented approved.**

**Resolution assigned No. 21-21.**

**4. RESOLUTION TO ADOPT AND APPROVE AMENDMENTS TO THE 2021 BUDGET REGARDING RECONCILIATION OF VARIOUS SPECIAL RVENUE FUNDS FOR THE CITY OF LOWELL.**

The City has determined there is an immediate need to amend the 2021 budget in order to reconcile the actual expenditures and receipts with the 2021 budget predictions for the transfer of funds in the amount of \$46,600.00 out of the General Reserves for the purchase of computer software for Employee Self-Service and Human Resources for the Finance Department (\$14,500.00) and for the purchase of Engineering of Master Planning Services of Lowell City Parks (\$32,100.00).

**Motion to approve Resolution.**

**Motion: Steve Whitehead**

**Second: Lisa DeGifford**

**Vote Aye: Rosenbaum, DeGifford, Taylor, Schein, Whitehead**

**Vote Nay: None**

**Motion to approve Resolution approved.**

**Resolution assigned No. 21-22.**

**5. RESOLUTION APPROPRIATING FUNDS FROM THE GENERAL FUND RESERVES FOR THE PURPOSE OF RECRUITING AN IT PROFESSIONAL.**

The City Council requested the transfer of additional funds out of the General Fund Reserves in the amount of \$22,210.00 for the purpose of recruiting an IT Professional.

**Motion to approve Resolution.**

**Motion:** Eric Schein

**Second:** Chasity Taylor

**Vote Aye:** Schein, Taylor, Rosenbaum, DeGifford, Whitehead

**Vote Nay:** None

**Motion to approve Resolution approved.**

**Resolution assigned No. 21-23.**

**6. RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BY AND BETWEEN THE CITY OF LOWELL AND CRAFTON TULL AND ASSOCIATES, INC. FOR \$176,720.00 FOR THE PURPOSE OF PROFESSIONAL SERVICES FOR MCCLURE AVENUE AND WARD NAIL PARK TRAIL IMPROVEMENTS.**

The City Council asked to approve the proposed agreement between the City of Lowell and Crafton Tull in the amount of \$176,720.00 for the purpose of professional services for McClure Avenue and Ward Nail Park Trail improvements.

**Motion to approve Resolution.**

**Motion:** Eric Schein

**Second:** Bethany Rosenbaum

**Vote Aye:** Rosenbaum, Whitehead, Schein, DeGifford, Taylor

**Vote Nay:** None

**Motion to approve Resolution passed**

**Resolution assigned No. 21-24.**

**7. RESOLUTION DECLARING CERTAIN POLICE DEPARTMENT EQUIPMENT AS SURPLUS AND PRESCRIBING THE METHOD OF SELLING THE EQUIPMENT.**

The following equipment is no longer of use to the City of Lowell and should be disposed of as surplus property and to resolve the method of which to dispose of the equipment. The value of each of the items is of a value below \$20,000.00. (2008 Ford F150, 2011 Dodge Charger, 2015 Dodge Charger)

**Motion to approve Resolution.**

**Motion:** Lisa DeGifford

**Second:** Chasity Taylor

**Vote Aye:** Schein, Taylor, Rosenbaum, DeGifford, Whitehead

**Vote Nay:** None

**Motion to approve Resolution passed.**

**Resolution assigned No. 21-25**

**8. RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR A 50/50 MATCHING GRANT FROM THE ARKANSAS DEPARTMENT OF PARKS AND TOURISM.**

The City of Lowell is applying for 50/50 matching grant funds from the Department of Parks and Tourism to be used for improvement to the Kathleen Johnson Memorial Park by adding an all-inclusive playground. The City understands that the grant funding will be dependent upon the City of Lowell providing matching funds.

**Motion to approve Resolution.**

**Motion:** Eric Schein

**Second:** Steve Whitehead

**Vote Aye:** Whitehead, Taylor, Rosenbaum, DeGifford, Schein

**Vote Nay:** None

**Motion to approve Resolution passed.**

**Resolution assigned No. 21-26.**

**9. RESOLUTION IN SUPPORT OF PARTICIPATION IN THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM—ATTRIBUTABLE TO RECEIVE GRANT FUNDING FOR THE IMPROVEMENT OF AN INTERSECTION AT HWY 71B AND HWY 264 IN LOWELL, ARKANSAS.**

The proposed improvement at HWY 71B and HWY 264 meets the application criteria to be funded by the STPBG-A. The Northwest Arkansas Regional Planning Commission required a resolution approving authorizing the percentage of the proposed local match and confirming local support.

**Motion to approve Resolution.**

**Motion:** Lisa DeGifford

**Second:** Chasity DeGifford

**Vote Aye:** Taylor, Schein, Rosenbaum, DeGifford, Whitehead

**Vote Nay:** None

**Motion to approve Resolution approved.**


**Resolution assigned No. 21-27.**

**ANNOUNCEMENTS:**

- 1) Puppy Creek Bridge update: permits have been applied for; waiting on approval.
- 2) Saber Heights: going out for bid.


**ADJOURNMENT:** Motion to adjourn by Eric Schein and second by Chasity Taylor. There being no objections, the meeting adjourned at 7:14pm.

ATTEST:

  
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City Clerk/Elizabeth Egan



APPROVED:

  
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Mayor/Chris Moore