

Call to Order: CO-Chairman Michael Phillips called the Planning Commission Meeting to order at 6:00pm. An attendance sheet was included for visitors.

Invocation: Liz Estes, City Clerk

Pledge of Allegiance: Michael Phillips, Co-Chairman

Roll Call: Board Members present: James Walker, Frank Mocivnik, Chase Henrichs, Tony Kaczoroski, Michael Phillips and Brian Clark. Darrin Brock was absent. We had quorum.

Approval of Minutes:

Motion to approve Minutes of October 4, 2021 as written.

Motion: Commissioner Walker

Second: Commissioner Kaczoroski

Vote Aye: Walker, Henrichs, Mocivnik, Phillips, Kaczoroski, Clark

Voice Vote Nay: None

Motion to approve Minutes of October 4, 2021 as written were approved.

Public Forum: Open: 6:02pm Closed: 6:02pm

Old Business: None.

New Business

WENDY'S – LARGE SCALE DEVELOPMENT – LOT 4 OF INDEPENDENCE PLAZA, S GOAD SPRINGS ROAD & W. MONROE AVE

Zack Hixson presented a Large Scale Development for Wendy's on corner of S. Goad Springs and W. Monroe Ave. The development received minimum comments during plat review and staff recommended approval. The other open spaces will provide potential for future development.

Motion to approve Wendy's - Large Scale Development.

Motion: Commissioner Henrichs

Second: Commissioner Walker

Vote Aye: Walker, Clark, Mocivnik, Phillips, Kaczoroski, Phillips

Vote Nay: None

Motion to approve Wendy's – Large Scale Development approved.

Planning Staff Items: Next PC Meeting 11/01/21

Discussions:

- A. Lowell will have their second tree giveaway of year on October 23rd from 8:00am to noon. The giveaway will be held at the Lowell Street Department, 209 N. Lincoln St. There will be 100 trees to give away and will be on a first come, first serve basis. Tree recipients must live inside Lowell city limits.
- B. Lowell will host a fall cleanup on October 23rd from 8:00am until 3:00pm. The cleanup will be open to all Lowell residents. For more information on the cleanup, please see the City's website at www.lowellarkansas.gov or Facebook page.
- C. The Lowell Fraternal Order Police will host a Trunk-or-Treat event on October 31st from 6:00pm to 8:00pm in the parking lot of City Hall.
- D. The Lowell Christmas Parade is scheduled for November 20th beginning at 6:00pm. The parade will be followed by the annual tree lighting ceremony in Heritage Park.

- E. The second annual Light-Up-Lowell contest will be held this year. Judging or for the contest will be performed by the Lowell Fire Department on December 16th. First, second and third place signs will be placed in the yards of the winners.
- F. Lowell will host a winter craft fair in Ward Nail Park on December 11th from noon until 4:00pm for holiday shopping. Holiday music will be provided.

Committee Reports: None

Adjourn: Motion to adjourn made by Commissioner Kaczoroski, second by Commissioner Mocivnik. All were in favor. Meeting adjourned at 6:07pm.

ATTEST:

APPROVED:

Elizabeth Estes, City Clerk

Michael Phillips, Co-Chairman

CITY OF LOWELL

PLANNING COMMISSION MEETING MINUTES

OCTOBER 18, 2021

DRAFT