



YES	NO	N/A	CHECKLIST
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Completed application form.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Planning Commission approval. (This is required if applicant wishes to start grading before subdivision or large scale is approved.) <b>DATE OF APPROVAL:</b> _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Approval of variances and waivers from any city requirement. <b>DESCRIBE APPROVED VARIANCE/WAIVER AND DATE ISSUED:</b> _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Schedule to begin and complete construction (approximate dates). <b>Beginning Date:</b> _____ <b>Completion Date:</b> _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. One printed set of project drawings (24" x 36" or 18" x 24") to a scale of 1"=100' or larger of all required information, including Planning Commission approved plans to be stamped by Planning Department representative as correct.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Plans show the width, locations, and purposes of all existing and proposed utilities, drainage improvements, easements, rights-of-way, grading, and detention.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Existing easements are shown with the name of the easement holder, purpose of the easement, and instrument number of the recorded document. If an easement is blanket or indeterminate in nature, it must be released.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Drainage report.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Drainage materials shown are RCP under traffic or HDPE in non-traffic areas.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Erosion Control plan.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11. NOI issued by ADEQ.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12. 404 Permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	13. Is any portion of the property in a Flood Plain? (If yes, Flood Plain Development Permit Application must be submitted.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14. Flood Plain Development Permit Application (if applicable).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15. CLOMR approval.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Is any portion of the property in the Karst Recharge Area?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. What vulnerability zones apply?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Has the site been evaluated for Karst features (sink holes, losing streams, steep slopes)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Do plans reflect Karst zones and features?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Plans show buffer zones where applicable.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. Do plans note Chapter 10 of the Lowell Drainage Criteria Manual apply to this site?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16. A copy of off-site drainage, access, or utility easements.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17. Highway permits for intersections and utilities in rights-of-way.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18. Traffic Control plan.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19. Grading provider for ADA compliance.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20. Existing specimen and flowering trees/shrubs have been preserved where possible.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	21. Drainage provides for runoff from building roof drains, downspouts, and condensation lines.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	22. After City Engineer approval, all corrected plans must be resubmitted in digital form (PDF).

**TO SCHEDULE INSPECTIONS, CALL CONTRACTOR SERVICES AT (479) 770-2185.**

Excavator/Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant/Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Planning Director: \_\_\_\_\_ Phone: \_\_\_\_\_

Risk Reduction Chief: \_\_\_\_\_ Phone: \_\_\_\_\_

City Engineer: \_\_\_\_\_ Phone: \_\_\_\_\_

City Fire Dept: \_\_\_\_\_ Phone: \_\_\_\_\_

City Street Super: \_\_\_\_\_ Phone: \_\_\_\_\_

City Stormwater/Floodplain: \_\_\_\_\_ Phone: \_\_\_\_\_

Other: \_\_\_\_\_ Phone: \_\_\_\_\_

- \_\_\_\_\_ 1. Lines of Authority and Communication Established
- \_\_\_\_\_ 2. Review checklist and note any changes
- \_\_\_\_\_ 3. Review approved Grading Plan
- \_\_\_\_\_ 4. Review Erosion Control Plan
- \_\_\_\_\_ 5. Soils tests and proctors for testing lab to be used:
- \_\_\_\_\_ 6. Identify permitted disposal site for soil
- \_\_\_\_\_ 7. Traffic Control Plan (if required)
- \_\_\_\_\_ 8. Review application and note any changes
- \_\_\_\_\_ 9. Review SWPPP monitoring and reporting
- \_\_\_\_\_ 10. Notice Procedures (Days of work, weather delays, traffic control, etc.)
- \_\_\_\_\_ 11. Agree on final set of approved plans for all to use **APPROVAL DATE:** \_\_\_\_\_

**FEES DUE**

- Sewer Connection Fee
- Fire & EMS Impact Fees
- Springdale/Rogers Water Hook-Up Fee
- Sewer Line Cost Recovery Fee
- Road Improvement Fee

NOTES: \_\_\_\_\_

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**This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is started.**

**I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.**

\_\_\_\_\_  
 (Signature of Contractor or Authorized Agent) (Please Print Applicant Name) (Date)